


REPORT

DATE: February 7, 2008

TO: Transportation and Communications Committee

FROM: Philip Law, Corridors Program Manager, 213-236-1841, law@scag.ca.gov

SUBJECT: Policy Direction Regarding TCC Task Forces and Advisory Committees

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Provide preliminary recommendation to the SCAG President.

This report is intended to provide the basis for discussion of the current task force and committee structure used to develop the Regional Transportation Plan (RTP). The ultimate goal of this discussion is to develop recommendations to the SCAG President regarding the disposition of each of the TCC Task Forces as we conclude the 2008 RTP cycle. Staff will take the direction and input received from this discussion and return at a later date with a formal memo to the SCAG President from the TCC outlining recommendations for improving the task force structure as it relates to the RTP development process.

BACKGROUND:

To guide the RTP development, the TCC currently has four task forces that include elected officials and three advisory committees that do not include elected officials but rather technical experts and staff from partner transportation planning (or related) agencies.

TASK FORCES (includes elected officials)

- Aviation – provides policy direction to staff regarding the development of the RTP aviation and ground access strategies, including the development of a preferred regional air passenger and cargo demand allocation forecast and associated policies.
- Goods Movement – provides policy direction to staff regarding the development of the RTP goods movement strategy, including the identification and analysis of regional multi-modal goods movement needs, environmental and community impacts from goods movement activity, and related transportation finance strategies for goods movement projects.
- Maglev – provides policy direction to staff regarding the development of the RTP Maglev/high speed rail strategy, including the identification of the initial operating segment.
- Transportation Finance – provides policy direction to staff regarding the development of the RTP financial plan, including the identification and consideration of innovative financing options to address transportation funding gaps.

TECHNICAL ADVISORY COMMITTEES (does not include elected officials)

- Aviation Technical Advisory Committee – comprises staff from airport operators in the SCAG region, and provides technical input to staff and the Aviation Task Force on issues including the passenger and cargo forecast, airport operations, and ground access.

REPORT

Plans & Programs Technical Advisory Committee – comprises staff from partner planning agencies and other stakeholders; provides input to staff and the TCC regarding the technical integrity of the RTP, including specific assumptions used in the performance analysis, financial forecast, and growth forecast.

Transit Technical Advisory Committee (Transit Operator Agreement Participation Process Requirement) – comprises staff representatives from the region’s transit operators receiving federal funds; SCAG maintains current MOUs with such operators pursuant to federal planning regulations (23 CFR 450.314); the MOUs cover requirements for participation in the development of the RTP and RTIP, including the use of the Transit Technical Advisory Committee as a process for the operators to participate in consultation on these matters.

A full listing of all SCAG committees and task forces, beyond those directly part of the RTP process, is attached to this memo.

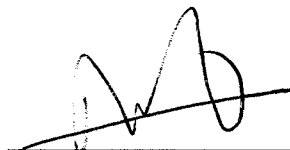
OPTIONS

- 1) Maintain the current task force structure with no changes.
Task forces and committees may experience poor attendance and participation. Task force goals, objectives, and timelines should be clarified. Meeting schedules should be adjusted to eliminate unnecessary meetings.
- 2) Consolidate task forces, e.g. have a single RTP Task Force provide policy recommendations to TCC on all matters relating to the RTP.
- 3) Have the TCC provide the primary policy direction, while creating ad-hoc task forces to address specific issues within a specified time frame.

FISCAL IMPACT:

There is no fiscal impact.

Reviewed by:



Division Manager

Reviewed by:



Department Director

Reviewed by:



Chief Financial Officer

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
Matrix of Committees, Subcommittees and Task Forces
FY 2008 (Revised 01/08/08)

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
Administration Committee <i>Chair: Hon. Ron Loveridge, Vice Chair: Hon. Jon Edney</i>	The Administration Committee is responsible for developing policy recommendations to the Regional Council on administration, human resources, budgets, finance, operations, communications, or any other matter specifically referred to the Committee by the Regional Council.	RC	Carmen Summers 213 236-1984	Every month 8 years	At discretion of RC
Audit Subcommittee <i>Chair: Hon. Paul Nowatka, Vice Chair: Hon. Paula Lantz</i>	OWP review; provide guidance regarding internal and external audit issues and implementing Best Practices	RC	Wayne Moore 213-236-1804	Every other month 5 years	At discretion of RC
Aviation Task Force <i>Co-Chairs: Hon. Alan Wapner & Hon. Paul Glaab</i>	Provide policy guidance and input into the RTP on aviation matters	Elected Officials, Stakeholders, Technical Aviation Experts	Mike Armstrong 213-236-1914	As Needed 7 years	At discretion of RC
Aviation Technical Advisory Committee <i>Chair: Todd McNamee</i>	Addresses regional passenger and cargo demand allocation, environmental issues, ground access issues, and identifies scenarios for passenger and cargo	Airport Managers	Mike Armstrong 213-236-1914	Bi-Monthly	Annual On-going

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
	demand distribution analysis				
Benchmarks Task Force <i>Chair: Hon. Ron Loveridge, Vice Chair: Hon. Debbie Cook</i>	Provide guidance to the development of performance indicators and benchmarks for SCAG's Regional Comprehensive Plan (RCP) and State of the Region Report	RC, subregions, outside experts	Ping Chang 213-236-1839	As Needed 5 years	Annual Continuing
Bylaws and Resolution Subcommittee <i>Chair: Hon. Yvonne B. Burke</i>	Review proposed changes to SCAG's bylaws and any proposed resolutions for determination by the General Assembly	RC	Shelia Stewart 213-236-1868	As needed (annually prior to General Assembly) 4 years	Annual On-going
Community, Economic and Human Development <i>Chair: Jon Edney, Vice Chair: Larry McCallon</i>	<p>Study problems, programs and other matters which pertain to the regional issues of community, economic and human development and growth. This committee reviews projects, plans and programs of regional significance for consistency and conformity with applicable regional plans.</p> <p>The CEHD Committee has oversight of the Growth Visioning and Growth Forecasting processes, as well as the Regional Housing Needs Assessment, the Intergovernmental Review effort and the monitoring and analysis of the</p>	RC, subregional representatives	Joe Carreras 213-236-1856	Monthly	At discretion of RC

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
	Regional Economy.				
Compass Partnership <i>Chair: Hon. Jeff Stone, Vice Chair: Greg McWilliams</i>	Serve as an extension of the Compass program into local communities by mobilizing private and non-profit interests and using their existing networks to stimulate the 2% Strategy Implementation, Monitoring & Consensus Building activities. The Partnership discusses the newest projects and policies of the Compass Program, and provides expert policy guidance, critical feedback and support to SCAG's efforts in linking housing and transportation.	Private sector regional stakeholders, elected officials	Mark Butala 213-236-1945	As Needed (Maximum 4 times a year) 3 years	Annual On-going
Contracts Committee <i>Chair: Hon. Pam O'Connor</i>	Initial review of contracts and purchase orders prior to submitting to Administrative Committee and RC for approval	RC	Wayne Moore 213-236-1804	As Needed	Dormant
District Evaluations Subcommittee <i>Chair: Hon. Larry McCallon, Vice Chair: Hon. Toni Young</i>	Evaluate RC districts based on adopted SCAG bylaws	Administration Committee	Joann Africa 213-236-1928	Monthly	Sunset after redistricting
Energy and Environment Committee <i>Chair: Debbie Cook, Vice Chair: Margaret</i>	Considers environmental and energy issues of regional significance, including but not limited to air quality, water quality, solid and hazardous waste, habitat preservation, environmental justice, and	Elected officials, subregional representatives	Jacob Lieb	Monthly	At discretion of RC

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
<i>Clark</i>	environmental impact analysis.			15 years	
Energy Working Group <i>Chair: Hon. Debbie Cook, Vice Chair: Hon. Margaret Clark</i>	Provide input into the Regional Comprehensive Plan process	Elected officials, local planners, energy experts, utilities	Jennifer Sarnecki 213-236-1829	Monthly during RCP process – as needed at other times 1 year	At discretion of EEC
Executive Committee <i>Chair: Hon. Gary Ovitt, Vice Chair: Hon. Richard Dixon</i>	The Executive Committee is responsible for developing policy recommendations to the Regional Council on administration, human resources, budgets, finance, operations, communications, or any other matter specifically referred to the Committee by the Regional Council.	RC	Shelia Stewart 213-236-1868	Monthly 8 years	At discretion of RC
Goods Movement Task Force <i>Chair: Hon. Art Brown</i>	Provide policy guidance in developing a more efficient goods movement system including improvements to the ports, trucking and rail systems, intermodal terminal access, and freight logistics	RC, CTA, CHP, Railroads, AAA, Airports, Ports, CTCs, ARB, Subregions, Caltrans, AQMD, ACTA, Teamsters, Enviro Groups	Annie Nam 213-236-1827 & Mike Jones 213 236-1978	3 rd Wednesday 9:30 am	Annual On-going
High Speed Rail/MagLev Task Force <i>Chair: Hon. Lou Bone</i>	Redefine 2004 RTP Maglev system, assess financial feasibility, assess environmental impacts, develop ridership projections, seek federal funding to	Airports, Rail, FHWA/FTA, Metrolink, CTCs, Caltrans, Elected	Richard Marcus 213-236-1819	2 nd Thursday 10:00 am	On-going

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
	conduct further analysis	Officials, Subregions, HSR			
Investment Subcommittee <i>Chair: Hon. Ron Loveridge</i>			Wayne Moore 213 236-1804		
Membership & Communication Subcommittee <i>Chair: Hon. Glen Becerra, Vice Chair: Hon. Gene Daniels</i>	Provide policy direction to communications strategy, outreach, issues, and materials	RC	Barbara Dove 213-236-1861	Monthly, Tuesday before RC 10:00 am 10 years	Annual On-going
Open Space Working Group <i>Chair: Elizabeth Chatten</i>		Includes RC Members	Jessica Kirchner 213-236-1983	2 nd Tuesday 10:00 am	
Personnel Committee <i>Chair: Hon. Richard Dixon</i>	Provide guidance in implementing personnel and human resources policies	Administration Committee Members	Debbie Dillon 213 236-1870 3 years	As Needed 3 years	At discretion of RC
Regional Comprehensive Plan Task Force <i>Chair: Hon. Pam O'Connor</i>	Guide the completion of the RCP during FY 05 and 06 and advise the RC on eventual adoption of the Plan	RC	Jacob Lieb 213-236-1921	Monthly 3 years	At discretion of RC

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
Regional Council <i>Chair: Hon. Gary Ovitt, Vice Chair: Hon. Richard Dixon</i>	The Regional Council conducts the affairs of SCAG, implements the General Assembly's policy decisions, acts upon policy recommendations from SCAG policy committees and external agencies, appoints committees to study specific problems and programs, and amends, decreases or increases the proposed budget to be reported to the General Assembly.	RC	Shelia Stewart 213-236-1868	Monthly 15 years	
Regional/Subregional Relations Task Force <i>Chair: Hon. ??</i>	Improve communication between SCAG and subregions; define roles and responsibilities	RC, subregional elected officials, subregional staff	TBD 213 236-xxxx	As Needed	At discretion of RC
Solid Waste Task Force <i>Chair: Hon. Toni Young</i>	Develop strategies to significantly reduce disposed waste. Provide a forum for discussion on waste disposal, conversion, recycling.	Elected officials, public agencies, private businesses, regional citizens	Christine Fernandez 213 236-1923	4th Thursday 10:00 am 10 years	At discretion of RC
Southwest Alliance <i>Chair: Hon. Jon Edney</i>	Foster the creation of a southwest regional authority that will support a trade transportation strategy with an economic development component.	Elected officials, public agencies, private businesses	Huasha Liu 213-236-1838 Justus Stewart 213-236-1809	1st Wednesday 10:00 am 4 years	At discretion of RC
Plans and Programs Technical Advisory Committee <i>Chair: Ty Schuiling</i>	The Plans and Programs Technical Advisory Committee is charged with coordinating and ensuring the technical integrity of the RTP, including the overall	Staff from transportation planning (or related)	Ryan Kuo 213-236-1813	3 rd Thursday 10:00 am Currently	Annual On-going

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
<i>Vice Chair: Miles Mitchell</i>	technical analysis of the RTP as well as specific assumptions for finance, growth, aviation, freight, and modeling. The committee brings forward recommendations on technical aspects of the RTP to various task forces and policy committees.	agencies, representatives from community, environmental, business, and other interest groups		meeting on an as-needed basis	
Transportation and Communications Committee <i>Chair: Hon. Alan Wapner, Vice Chair: Hon. Mike Ten</i>	Study problems, programs and other matters which pertain to the regional issues of mobility, air (quality), transportation control measures and communications, and make recommendations on such matters to the Regional Council. Major programs that are under the purview of TCC are the Regional Transportation Plan (RTP), Regional Transportation Improvement Program (RTIP), Aviation, Highway, Transportation Finance and Transportation Conformity.	RC, subregional representatives	Naresh Amatya 213-236-1885	Monthly	At discretion of RC
Transportation Finance Task Force <i>Chair: Hon. Richard Dixon</i>	Oversee development of finance chapter of the RCP and RTP financial aspects, identify additional revenue sources, assess fuel tax replacement options, incorporate TEA-21 revenues into financial forecast, identify and consider innovative financing options	TCC, CTCs, Subregions, Caltrans, ARB, technical staff	Annie Nam 213-236-1827	As Needed 4 years	

Committee/ Subcommittee/ Task Force	Goals / Objectives	Composition	Lead Staff	Meeting Information	Sunset Date
Tribal Government Relations Task Force <i>Chair: Hon. Ron Roberts</i>	Develop and implement relationships with Native American Tribes	RC, representatives of Tribal Nations	Arnold San Miguel 951-784-1925-	TBD	At discretion of RC
Water Policy Task Force <i>Chair: Hon. Dennis Washburn</i>	Consider regional stormwater, water quality and water supply issues and recommend policy to EEC. Review water quality studies developed by staff.	EEC, Local Govt, Business, Regulatory, Water Agencies	Dan Griset 213-236-1895	4th Thursday 5 times per year 10 years	Annual On-going
OTHER GROUPS					
Four Corners Policy Committee <i>Chair: Hon. John Beauman, Vice Chair: Carol Herrera</i>	Group originally petitioned SCAG to fund a 2000 Four Corners Corridor Study. Since study completed, group monitors preferred strategies list identified in study, plus various other transportation issues of interest to determine their impact on the Four Corners area.	RC, TCC, non- SCAG electeds, technical staff	Joe Alcock 213 236-1848	Monthly (at Chair's discretion)	On-going, SCAG's role is at discretion of SCAG mgmt.
Transit Technical Advisory Committee <i>Chair: Steve Fox, LA Metro</i>	Serves as the committee for coordination with the transit operators per SCAG's MOU with the transit Operators as required under Federal Regs (23 CFR 450.314).	Transit Operators	Bob Huddy 213-236-1972	As needed	Required per Transit Operators Agreement